

JUN 24 2013

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY: Margaret Cook CPPB**

**TODAY'S DATE: June 14, 2013**

**DEPARTMENT: Purchasing**

**SIGNATURE OF DEPARTMENT HEAD: Margaret Cook, CPPB**

**REQUESTED AGENDA DATE: June 24, 2013**

**SPECIFIC AGENDA WORDING: Consideration for Approval for Johnson County Software Committee members to travel to McKinney, Collin County, Texas and Sherman, Grayson County, to view their Software.**

**PERSON(S) TO PRESENT ITEM: Margaret Cook, Dan Milan**

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME:**

**ACTION ITEM:   5**

**WORKSHOP \_\_\_\_\_**

(Anticipated number of minutes needed to discuss item) **CONSENT: \_\_\_\_\_**

**EXECUTIVE: \_\_\_\_\_**

**STAFF NOTICE:**

**COUNTY ATTORNEY:     x**

**IT DEPARTMENT:     x**

**AUDITOR: \_\_\_\_\_**

**PURCHASING DEPARTMENT: \_\_\_\_\_**

**PERSONNEL: \_\_\_\_\_**

**PUBLIC WORKS: \_\_\_\_\_**

**BUDGET COORDINATOR: x**

**OTHER: \_\_\_\_\_**

**\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_